

**OJT WORK PROCESS SCHEDULE (G)**

**WAREHOUSE & SUPPLY CLERK**

**O\*NET#: DOT: #221.167-014 AIMS#:0856**

<i>Description</i>	<i>Approximate Hours</i>
<b>A. Material and Shipment Receiving and Unpacking</b>	1,000
<b>B. Stocking and Storing</b>	1,000
<b>C. Issuing Supplies</b>	800
<b>D. Requisitioning Materials and Supplies</b>	1,000
<b>E. Preparing (Repair/Return – Equipment for Shipment)</b>	750
<b>F. Computer Terminal Input/Output</b>	900
<b>G. Maintaining Cable Reel Inventory</b>	600
<b>H. Maintaining Cable Yard and Outdoor Storage</b>	450
<b>I. Housekeeping</b>	600
<b>J. Cleaning and Repair Telecommunications Equipment</b>	800
<b>K. Inventory Control</b>	300
<b>L. Equipment</b>	300
<b>Total Hours</b>	<hr/> 8,000